DETENTION DEPUTY

NATURE OF WORK:

This is routine custody work in supervising the conduct of inmates of the Tuscaloosa County Jail.

Work involves responsibility for prevention of escapes, maintenance of order among prisoners, transportation of deceased persons, and service of civil processes. Employees supervise and guard a group of inmates at the Tuscaloosa County Jail. This work is of routine nature, regulated by standing orders and constant supervision.

EXAMPLES OF WORK: (All duties listed may not be included in any one position nor does the list include all tasks found in a position of this class.)

- Serve summons, subpoenas, and other legal orders issued by courts.
- Transport deceased persons to or from the proper facility in Tuscaloosa or Montgomery.
- Supervises care and keeps order among prisoners.
- Takes periodic count of prisoners.
- Maintains constant watch for and reports unusual conditions or disturbances; takes required action in emergencies to prevent escapes or suppress disorder.
- Checks prisoners in the jail.
- Performs related work as required.
- All other duties as assigned.

REQUIRED KNOWLEDGES, SKILLS, AND ABILITIES:

- Ability to exercise mature judgment in the discipline and supervision of persons under restraint.
- Ability to control inmates individually and in groups.
- Ability to remember names and faces.
- Alertness and ability to act quickly in an emergency.
- Willingness to follow orders explicitly.
- Freedom from physical defects, particularly in hearing, vision or members to enable quick action and movement in the custody of inmates.
- Computer skills.

QUALIFICATIONS:

- Must have and maintain a valid Alabama Driver's License
- Standard High School Diploma, Advanced High School Diploma, or GED required

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