

Tuscaloosa County Probate Court

Schedule of Fees

(As of December 1, 2021)

ACCEPTABLE FORMS OF PAYMENT: CASH, CREDIT CARD, OR CHECK PAYABLE TO JUDGE OF PROBATE
(WE DO NOT ACCEPT AMERICAN EXPRESS)

<u>ESTATES:</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
<p>ADMINISTRATIONS (Includes filing of: Petition, Death Cert., Waivers, Bond, Order Granting Letters (2), Legal Notice (2), and (4) Certified copies of Letters)</p>	<p>\$61.00</p>	<ul style="list-style-type: none"> • COMMERCIAL BOND REQUIRED – MIN \$20,000 • INVENTORY REQUIRED IN 60 DAYS • ANNUAL SETTLEMENT REQUIRED • NOTE: \$3.00 PER PAGE ON FINAL SETTLEMENT OVER 10 PAGES
<p>WILLS (Includes filing of: Petition, Death Cert., Waivers, Order Granting Letters, Legal Notice, and (3) Certified Letters)</p>	<p>\$51.00 <small>(ADDITIONAL \$3.00 PER PAGE FOR WILLS OVER FIVE PAGES)</small></p>	<ul style="list-style-type: none"> • ORIGINAL WILL REQUIRED AND WILL REMAIN WITH THE COURT • COPY OF WILL IF ORIGINAL IS LOST ACCOMPANIED BY PROOF OF WILL • CONSENTS FROM ALL NEXT OF KIN • NOTE: \$3.00 PER PAGE ON FINAL SETTLEMENT OVER 10 PAGES
<p>SUMMARY DISTRIBUTIONS (Includes filing of: Petition, Death Cert., Waivers, Order Directing Summary Distribution, Final Order, and Legal Notice. Note: Only one publication required)</p>	<p>\$51.00 <small>(ADDITIONAL \$3.00 PER PAGE FOR WILLS OVER FIVE PAGES)</small></p>	<ul style="list-style-type: none"> • IF DECEDENT DIED TESTATE, ORIGINAL WILL REQUIRED AND WILL REMAIN WITH THE COURT • COPY OF WILL IF ORIGINAL IS LOST ACCOMPANIED BY PROOF OF WILL • CONSENTS FROM ALL NEXT OF KIN • NO BOND REQUIRED
<p>ANCILLARY ESTATES (Includes filing of: Petition, Exemplified Copies of File from other State/County, Bond, Death Cert., Consents, Order, (3) Letters, and Legal Notice)</p>	<p>\$51.00 <small>(ADDITIONAL \$10.00 IF BOND REQUIRED)</small></p>	<ul style="list-style-type: none"> • COMMERCIAL BOND REQUIRED IF INTESTATE ESTATE – MIN \$20,000 • CERTIFIED/EXEMPLIFIED COPIES OF FILINGS FROM OTHER COURT
<p>INSOLVENT ESTATES (Includes filing of: Report of Insolvency with Statement and Affidavit, Notice to Creditors, Publication, Declaration of Insolvency, and Order on Final Settlement)</p>	<p>\$91.00</p>	<ul style="list-style-type: none"> • REPORT OF INSOLVENCY - MUST INCLUDE STATEMENT AND AFFIDAVIT • NOTICE TO CREDITORS AND ANY INTERESTED PARTIES BY PUBLICATION ONCE A WEEK FOR (3) SUCCESSIVE WEEKS AND BY MAIL • (2) HEARINGS, (1) FOR REPORT OF INSOLVENCY AND (1) FOR FINAL SETTLEMENT
<p>RE-OPENING ESTATES (Includes filing of: Petition, Consents/Waivers, Order Granting Letters, and (3) Certified Letters)</p>	<p>\$51.00 (wills) \$61.00 (admin)</p>	<ul style="list-style-type: none"> • IF ADMINISTRATION, COMMERCIAL BOND REQUIRED – MIN \$20,000 • INVENTORY REQUIRED IN 60 DAYS • FINAL SETTLEMENT REQUIRED – IF OVER 10 PGS ADD \$3.00 PER PAGE
<p>SPECIAL ADMINISTRATOR AD COLLIGENDUM (Includes filing of: Petition and Order)</p>	<p>\$54.00</p>	<ul style="list-style-type: none"> • INVENTORY DUE IN 60 DAYS
<p>CLAIMS AGAINST ESTATES</p>	<p>\$3.00 PER PAGE</p>	<ul style="list-style-type: none"> • MUST BE SIGNED AND NOTARIZED • MUST INCLUDE AMOUNT OF CLAIM
<p>SATISFACTIONS OF CLAIMS</p>	<p>\$3.00 PER PAGE</p>	<ul style="list-style-type: none"> • MUST BE SIGNED AND NOTARIZED • MUST INCLUDE AMOUNT OF SATISFACTION

<u>ESTATES</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
DISPUTE/OBJECTION TO CLAIMS (Includes filing of: Motion/Dispute, Order Setting Hearing, Motion for Service, Publication Notice, and Order)	\$3.00 PER PAGE	<ul style="list-style-type: none"> • NOTICE TO CLAIMANT(S) BY CERTIFIED MAIL • NOTICE TO BONDING COMPANY IF BOND IS POSTED • \$35.00 FOR HEARING
DISCLAIMERS OF INTEREST	\$3.00 PER PAGE	<ul style="list-style-type: none"> • MUST BE SIGNED AND NOTARIZED
EXEMPTIONS & ALLOWANCES (Includes filing of: Petition and Order Granting)	VARIES	<ul style="list-style-type: none"> • \$35.00 TO SET ASIDE HOMESTEAD • \$20.00 FAMILY ALLOWANCE • \$20.00 EXEMPT PROPERTY
SALE OF REAL PROPERTY (Includes filing of: Petition, Contract or Purchase Agreement, Consents/Waivers and Order Granting Sale)	\$3.00 PER PAGE	<p>ADDITIONAL CHARGES MAY APPLY</p> <ul style="list-style-type: none"> • SALES CONTRACT AND APPRAISAL • CONSENTS FROM NEXT OF KIN/BENEFICIARIES/NOTICE • ORDER SETTING HEARING IF NOT BY CONSENT
HEARING / DOCKET	\$35.00	<p>ADDITIONAL CHARGES MAY APPLY</p> <ul style="list-style-type: none"> • HEARINGS ARE \$25.00 / DOCKET IS \$10.00
INVENTORY	VARIES	<ul style="list-style-type: none"> • \$13.00 FOR FIRST PAGE AND \$3.00 FOR EACH ADDITIONAL PAGE • MUST BE SIGNED AND NOTARIZED • MUST BE ITEMIZED
CERTIFIED COPIES	VARIES	<ul style="list-style-type: none"> • \$3.00 PER CERTIFIED COPY ADDITIONAL \$1.00 IF COURT PROVIDES THE COPY
AUTHENTICATION OF RECORDS	VARIES	<ul style="list-style-type: none"> • \$5.00 FOR CERTIFICATE + \$3.00 EACH CERTIFICATION + \$1.00 PER PAGE
AMENDED PETITION	VARIES	<ul style="list-style-type: none"> • \$3.00 PER PAGE
BOND / RIDER	\$10.00	<ul style="list-style-type: none"> • INCLUDES INITIAL BOND OR RIDER
NOTICE OF INTENT / SUBPOENA	\$3.00 PER PAGE	<ul style="list-style-type: none"> • ADDITIONAL \$12.50 IF SERVED BY SHERIFF – CHECK PAYABLE TO TCSSO
NOTICE OF APPEARANCE	VARIES	<ul style="list-style-type: none"> • \$3.00 PER PAGE
NOTICE OF APPEARANCE	VARIES	<ul style="list-style-type: none"> • \$3.00 PER PAGE
MOTIONS / OTHER FILINGS	\$41.50	<ul style="list-style-type: none"> • \$29.00 PAYABLE TO JUDGE OF PROBATE • \$12.50 PAYABLE TO TUSCALOOSA COUNTY SHERIFF'S OFFICE • PETITIONER TO PROVIDE NAME OF FINANCIAL INSTITUTION, SAFE DEPOSIT BOX NUMBER AND KEY
SAFE DEPOSIT BOX ENTRY (Includes filing of: Petition, Order, and Inventory Sheet) NOTE: COURT STAFF AND SHERIFF'S DEPUTY WILL INVENTORY THE BOX		

<u>GUARDIAN/CONSERVATOR</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
<p>GUARDIANSHIP (Includes filing of: Petition, Consents/Waivers, Motion to appoint GAL and Acceptance, Appointment of Physician, Order Setting, Motion for Service, Order Granting, and (3) Certified Letters)</p>	\$424.00	<ul style="list-style-type: none"> • PHYSICIAN LETTER • APPT OF GAL • PERSONAL SERVICE ON WARD AND NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND/OR PHYSICIAN AND WILL BE DUE UPON GRANTING OF LETTERS
<p>CONSERVATORSHIP (Includes filing of: Petition, Consents/Waivers, Bond, Motion to appoint GAL and Acceptance, Appointment of Physician, Order Setting Hearing, Motion for Service, Order Granting, and (3) Certified Letters)</p>	\$434.00	<ul style="list-style-type: none"> • COMMERCIAL BOND REQUIRED – MINIMUM \$20,000 • CURRENT PHYSICIAN LETTER • APPT OF GAL • INVENTORY DUE IN 90 DAYS • ACCOUNTING DUE IN 1 YEAR & EVERY 3 YEARS THEREAFTER • PERSONAL SERVICE ON WARD AND NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND/OR PHYSICIAN AND WILL BE DUE UPON GRANTING OF LETTERS • ADDITIONAL CHARGES FOR PARTIAL AND FINAL SETTLEMENT
<p>GUARDIANSHIP/CONSERVATORSHIP (Includes filing of: Petition, Consents/Waivers, Bond, Motion to appoint GAL and Acceptance, Appointment of Physician, Order Setting Hearing, Motion for Service, Order Granting, and (3) Certified Letters)</p>	\$454.00	<ul style="list-style-type: none"> • COMMERCIAL BOND – MINIMUM \$20,000 • CURRENT PHYSICIAN LETTER • APPT OF GAL • INVENTORY DUE IN 90 DAYS FOR CONSERVATORSHIP • ACCOUNTING DUE IN 1 YEAR & EVERY 3 YEARS THEREAFTER • PERSONAL SERVICE ON WARD AND NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND/OR PHYSICIAN AND WILL BE DUE UPON GRANTING OF LETTERS
<p>MINOR GUARDIANSHIP (Includes filing of: Petition, Consents/Waivers, Motion to appoint GAL and Acceptance, Order Setting Hearing, Order Granting, and (3) Certified Letters)</p>	\$429.00	<ul style="list-style-type: none"> • APPT OF GAL • NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND WILL BE DUE UPON GRANTING OF LETTERS
<p>MINOR CONSERVATORSHIP (Includes filing of: Petition, Consents/Waivers, Bond, Motion to appoint GAL and Acceptance, Order Setting Hearing, Order Granting, and (3) Certified Letters)</p>	\$429.00	<ul style="list-style-type: none"> • COMMERCIAL BOND – MINIMUM \$20,000 • APPT OF GAL • INVENTORY DUE IN 90 DAYS • ACCOUNTING DUE IN 1 YEAR & EVERY 3 YEARS THEREAFTER • NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND WILL BE DUE UPON GRANTING OF LETTERS
<p>TEMPORARY/EMERGENCY GUARDIANSHIP (Includes filing of: Petition, Physician Letter, Order Granting, and (3) Certified Letters)</p> <p>NOTE: MAY EXTEND IF NEEDED UNTIL HEARING ON PERMANENT GUARDIANSHIP</p>	\$39.00	<ul style="list-style-type: none"> • CURRENT PHYSICIAN LETTER INDICATING NEED FOR EMERGENCY

<u>GUARDIAN/CONSERVATOR</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
<p>TEMPORARY/EMERGENCY GUARDIANSHIP EXTENSION (Includes filing of: Motion, Order Granting, and (3) Certified Letters)</p>	<p>\$32.00</p>	<ul style="list-style-type: none"> • NO ADDITIONAL REQUIREMENTS
<p>FAST TRACK GUARDIANSHIP (Includes filing of: Petition, Consents/Waivers, Motion to appoint GAL and Acceptance, Appointment of Physician, Order Setting Hearing, Order Granting and (3) Certified Letters)</p> <p>NOTE: MAY BE FILED BY A CUSTODIAL PARENT OR SIBLING OF AN INTELLECTUALLY DISABLED PERSON</p>	<p>\$424.00</p>	<ul style="list-style-type: none"> • CURRENT PHYSICIAN LETTER • APPT OF GAL • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND/OR PHYSICIAN AND WILL BE DUE UPON GRANTING OF LETTERS
<p>SINGLE TRANSACTION (Includes filing of: Petition, Consents/Waivers, Motion to appoint GAL and Acceptance, Appointment of Physician (if applicable), Order Setting, Motion for Service, and Order Granting)</p>	<p>\$424.00</p>	<ul style="list-style-type: none"> • PHYSICIAN LETTER (IF APPLICABLE) • APPT OF GAL • PERSONAL SERVICE ON WARD AND NOTICE TO NEXT OF KIN • \$35.00 FOR HEARING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • DEPENDING UPON COST OF GAL AND/OR PHYSICIAN AND WILL BE DUE UPON GRANTING SINGLE TRANSACTION

<u>ADOPTIONS/LEGITIMATIONS/ NAME CHANGES</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
<p>ADOPTION (Includes filing of: Petition, Birth Cert., Marriage License, Consents, Interlocutory Decree, Pre/Post Placement, DHR Notice, Order Setting Hearing, Postage, Final Decree, Report of Adoption, Certified Copies of Final Decree to State)</p>	\$75.00	<ul style="list-style-type: none"> • CERTIFIED COPY OF BIRTH CERTIFICATE WITHIN THE LAST 6 MONTHS • \$25.00 FOR NEW ALA BIRTH CERT/\$10.00 FOR OUT OF STATE BIRTH CERT (MAKE CHECK PAYABLE TO ALABAMA STATE BOARD OF HEALTH) <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • \$35.00 FOR HEARING DEPENDING UPON THE NECESSITY OF A GAL OR CONTEST REQUIRING AN ADDITIONAL HEARING, ADDITIONAL CHARGES MAY APPLY
<p>LEGITIMATION (Includes filing of: Declaration, Birth Certificate, Consent of mother, Waiver of mother, Consent of minor, and Order of Legitimation with Certified Copy for Petitioner and Vital Statistics.)</p>	\$45.00	<ul style="list-style-type: none"> • \$25.00 CHECK PAYABLE TO CENTER FOR HEALTH STATISTICS IF MINOR OR \$20.00 FOR ADULT <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • \$6.00 EXTRA FOR ADDITIONAL COPIES OF BIRTH CERTIFICATE PAYABLE TO CENTER FOR HEALTH STATISTICS
<p>ADULT NAME CHANGE (Includes filing of: Petition, Preparing Order Granting Name Change, and (1) Certified Order Granting Name Change)</p>	\$32.00	<ul style="list-style-type: none"> • MUST BE A RESIDENT OF TUSCALOOSA COUNTY • PROVIDE DRIVER LICENSE OR GOVERNMENT ISSUED ID • CERTIFIED COPY OF BIRTH CERTIFICATE WITHIN 30 DAYS OF FILING • IF ADDRESS IS NOT CURRENT ON DRIVER LICENSE, NEED COPY OF UTILITY BILL PROVING RESIDENCY • BACKGROUND CHECK FOR COMPLETE NAME CHANGE AT COST OF PETITIONER
<p>MINOR NAME CHANGE (Includes filing of: Petition, Consent of Parent, Order Granting Name Change and (1) Certified Order)</p>	\$32.00	<ul style="list-style-type: none"> • MUST BE A RESIDENT OF TUSCALOOSA COUNTY • PETITIONER MUST BE A PARENT(S) • CONSENT OF BOTH PARENTS • DRIVER LICENSE OF PETITIONER(S) • CERTIFIED COPY OF BIRTH CERTIFICATE WITHIN 30 DAYS OF FILING <p>ADDITIONAL CHARGES MAY APPLY AS BELOW:</p> <ul style="list-style-type: none"> • COST OF PUBLICATION IF NEEDED • APPOINTMENT OF GAL+ COST OF GAL IF REQUIRED/HEARING

<u>OTHER FILINGS</u>	<u>FILING FEE</u>	<u>REQUIREMENTS</u>
<p>CONDEMNATION (Includes filing of: Complaint, Notice/Service, Order Setting Hearing, Order Granting Relief, Notice to Commissioners, Waiver of Service by Commissioners, Oath of Commissioners, Report of Commissioners, Decree of Condemnation, and Postage)</p>	VARIES	<ul style="list-style-type: none"> MAP MUST ACCOMPANY COMPLAINT (LARGE ENOUGH FOR VIEWING) NOTICE TO ALL DEFENDENTS AS REQUIRED BY LAW \$35.00 FOR HEARING <p>ALL COURT COSTS WILL BE BILLED UPON ENTERING DECREE, INCLUDING COMMISSIONER AND/OR GAL FEES</p>
<p>AMENDMENT TO MARRIAGE CERTIFICATE (2019 to current)</p>	\$75.00	<ul style="list-style-type: none"> AMENDMENT CERTIFICATE MAY BE OBTAINED AT THE ALABAMA DEPARTMENT OF PUBLIC HEALTH'S WEBSITE TO BE COMPLETED AND RECORDED IN THE PROBATE RECORDING OFFICE
<p>AMENDMENT TO MARRIAGE CERTIFICATE (Prior to 2019) (Includes filing of: Petition, Entering Order, and Certified Copy for Petitioner and State.)</p>	\$30.00	<ul style="list-style-type: none"> ORDER CORRECTING MARRIAGE RECORD WILL BE FORWARDED TO DEPARTMENT OF VITAL STATISTICS
<p>NOTARY PUBLIC (Effective 9/1/23 pursuant to Ala. Act 2023-548)</p> <p>Notary Application, Training Certificate, Bond, Approval Letter</p>	<p>\$10.00 (Application)</p> <p>\$55.00 (Recording fee)</p>	<ul style="list-style-type: none"> Notary application and online training may be found online at www.alpia.org. Once application is completed and signed, file with the County Judge of Probate of applicant's residence, along with a nonrefundable \$10.00 filing fee. Required online training is to be completed within 30 days of application. Upon receipt of letter of approval from the Judge of Probate, file a \$50,000 bond within 40 days in the Probate Office. For full requirements, please visit www.tuscoco.com/notary/
REPORT OF SALE	VARIES	<ul style="list-style-type: none"> \$3.00 PER PAGE MUST BE SIGNED AND NOTARIZED MUST INCLUDE WHERE FUNDS FROM SALE ARE BEING HELD FOR BONDING PURPOSES

- NOTICES BY CERTIFIED MAIL ARE TO BE PREPARED BY AND SERVED BY THE ATTORNEY OR PETITIONER
- NORTHPORT GAZETTE AND TUSCALOOSA NEWS ARE THE NEWSPAPERS IN TUSCALOOSA COUNTY. PUBLICATION NOTICES ARE TO BE FILED WITH THE COURT, AND THE COURT WILL SEND TO THE NEWSPAPER. THE NEWSPAPER WILL BILL THE ATTORNEY. MUST INCLUDE ATTORNEY BILLING INFORMATION AND INSTRUCTIONS AS TO HOW MANY TIMES IT MUST RUN
- FILING FEES ARE DUE AT TIME OF FILING. ADDITIONAL COURT COSTS WILL BE BILLED TO THE ATTORNEY
- FEEL FREE TO CONTACT THE PROBATE OFFICE AT 205-464-8204 FOR QUESTIONS

ADDITIONAL CHARGES:

- \$35.00 FOR HEARING
- \$5.00 FOR APPOINTMENT OF GAL/GAL FEE, PHYSICIAN/PHYSICIAN FEE, PROCESS SERVER
- \$3.00 PER PAGE FOR PUBLICATION/NOTICES