

REQUEST FOR PROPOSAL
FOR
TUSCALOOSA COUNTY, ALABAMA
APPRAISAL OF EASEMENTS FOR CULVER ROAD SANITARY SEWER PROJECT
RFP: ARPA5026A

The Tuscaloosa County Commission is soliciting proposals from qualified firms and individuals interested in providing professional services related to the appraisal of easements to be acquired to install sanitary sewer lines in the unincorporated county community along Culver Road. The selected firm or individual shall have experience with conducting appraisals in accordance with the Uniform Land Acquisition Act.

The selected appraisal firm will be required to perform the following tasks:

1. Conduct appraisals of easement properties identified by the Tuscaloosa County Commission for acquisition purposes.
2. Prepare written appraisal reports documenting the fair market value of the easements, in compliance with the Uniform Land Acquisition Act and applicable federal guidelines.
3. Assist the Tuscaloosa County Commission in reviewing and analyzing appraisals submitted by property owners or other parties.
4. Maintain thorough documentation of appraisal processes, methodologies, and findings for review by the Tuscaloosa County Commission and relevant stakeholders.

Proposals will be rated according to the following criteria:

1. Experience and qualifications of the appraisal firm and its staff members.
2. Adequacy and appropriateness of proposed methodologies for conducting appraisals.
3. Demonstrated understanding of regulatory requirements and best practices for easement acquisition.
4. Proposed fee schedule and overall value for the services offered.

These proposals are being requested in accordance with 2 CFR 200 UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, and the “modified” Common Rule as adopted by the State of Alabama. A contract will be awarded to the qualified applicant whose proposal is determined to be the most appropriate. The Tuscaloosa County Commission reserves the right to reject any or all proposals, and to waive any irregularities or informalities in the proposal process.

Proposals should include a cover letter, firm profile, description of relevant experience, proposed methodology for conducting appraisals, and fee schedule. Envelopes containing proposals must be sealed and labeled on the outside as follows: “Proposal for Easement Appraisal” and may be mailed or hand-delivered to David Howell, Assistant County Administrator, 714 Greensboro Ave, Tuscaloosa, AL 35401. All proposals shall contain original signatures, facsimile copies will not be accepted. The proposals must be received no later than **4:00 PM May 22, 2024**. All proposals will be evaluated, and an award decision will be made by the Tuscaloosa County Commission. The Tuscaloosa County Commission is an Equal Opportunity Employer. Funding for this project may be funded by the Tuscaloosa County’s Coronavirus State and Local Fiscal Recovery Funds allocation and all applicable federal requirements shall be met. Minority and women owned business enterprises encouraged to submit proposals. All applicants must provide proof of active status in sam.gov with the submitted proposal.