

TUSCALOOSA COUNTY

911 COMMUNICATIONS DISTRICT

7400 Richard M. Pierce Parkway - Northport, Alabama 35473 - Ph. (205) 710-6775

Communications / Addressing / Mapping

Rod Coleman, Director

Tuscaloosa County E-911 Communications Steps to obtaining an E9-1-1 address

When a citizen applies for an address, the following information is needed.

- A. Parcel Identification Number for the piece of property (this can be obtained from the Tax Assessor's office or the property tax receipt).
- B. Name of the road that the property will be accessed from.
- C. Name of the resident who will occupy the newly assigned address.
- D. Any neighboring addresses (if they are known).
- E. Health Department Approval (Permit to Install an Onsite Sewage Disposal System).
- F. Verify Flood Plain and Subdivision Regulation compliance, if applicable.

If an address is needed for a lot in a subdivision or a mobile home park, the following information is needed:

- A. Parcel Identification Number (this can be obtained from the Tax Assessor's office or the property tax receipt).
- B. Lot Number and Name of the Subdivision (the block and sector number if it is in Million Dollar Lake Subdivision).
- C. Name of the Road that accesses the lot.
- D. Any neighboring addresses (if they are known).
- E. Health Department Approval (Permit to Install an Onsite Sewage Disposal System).
- F. Verify Flood Plain and Subdivision Regulation compliance, if applicable.

If an address is needed for any cellular towers, microwave towers, radio towers, etc. the above information is required if it applies to the area of the location of any tower.

After all required information is obtained and field verifications complete, the resident will be notified by phone and by mail of new address.

Any questions regarding these forms, please call 205-710-6775

Tuscaloosa County E9-1-1 Communications
Addressing / Building Permit Application

7400 Richard M. Pierce Parkway, Northport, Alabama 35473

Date: _____

Parcel Identification Number: _____

Lot Number & Subdivision: _____

Property Address: **(Office Use Only)** _____

(Office Use Only)	
Located in Flood Plain: <input type="checkbox"/> Yes <input type="checkbox"/> No	Complies with Subdivision Regulations: <input type="checkbox"/> Yes <input type="checkbox"/> No. Verified By: _____
Verified By: _____	Compliance Date: _____ (Please Attach)
Compliance Date: _____ (Please Attach)	Compliance Date: _____ (Please Attach)

Resident/Owner: _____

Phone No. _____ Cell No. _____

Email: _____

Contractor: _____ Phone No. _____ Cell No. _____

Applicant's Current Mailing Address: _____

Occupancy Classification: Residential Business Educational Factory-Industrial
 Hazardous Institutional Assembly Storage Shed Barn

Class of Work: New Structure Mobile Home Move Repair Church

No. Of Buildings: _____ No. Of Dwelling Units: _____

Health Department Approval **(For office use)**: Required Not Required

Approval Number: _____ Date Received: _____

*****Please include copy of Health Department Approval*****

Signature of Contractor of Authorized Agent

Date

Owner

Date

We appreciate the opportunity to assist you throughout the addressing process. Please call on us with questions or if you need additional information.

Thank You,

Rod Coleman
E9-1-1 Director
rcoleman@tuscco911.org
(205) 710-6775

Susan Wesson
E9-1-1 Addressing Coordinator
swesson@tuscco911.org
(205) 710-6775

Tiffany Allred
E9-1-1 Addressing & Public Education
tallred@tuscco911.org
(205) 710-6775

Please Note: Failure to complete this form properly could delay the application process!

Tuscaloosa County E9-1-1 Information Form
7400 Richard M. Pierce Parkway, Northport, Alabama 35473
Ph.205-710-6775; Fax 205-330-7711

Please list any distinguishing features on property such as: color, single wide/double wide, barn, storage shed, etc: (Please note: If property is not clearly recognizable, no address will be assigned) _____

Please list any existing addresses near your location: _____

What road will your driveway be accessed from? _____

Please list directions from the nearest major road to the structure in which an address is being requested: _____

Please Note: Failure to complete this form properly could delay the application!

Can first responders locate your residence in an EMERGENCY?

In an emergency, police, fire and rescue workers depend on house numbers to find YOU as quickly as possible. Finding your home – especially at night – can be challenging if address numbers are unreadable, hidden, unlighted or have missing numbers and may delay emergency responders from getting to you as quickly as possible.

Are your house numbers visible from the street? Are they set on a background of contrasting color? If your house is hidden from the street, are your numbers attached to a visible fence, mailbox or gate? Is your mobile home identified with your house number? If you live on a corner, does your house number face the street named in your address?

If you've answered "NO" to any of these questions, please refer to the helpful suggestions below to make sure your house number is easy to read:

- 1) Numbers need to be visible from the street. The recommended size is at least 5 inches high.
- 2) Numbers should be placed on or beside the front door. If your door is not easily seen from the street, put the numbers on a post, fence or tree at the driveway entrance so they can be clearly seen from the street.
- 3) Numbers on residence should be placed near a porch light for easy visibility.
- 4) Numbers on the mailbox should be placed on contrasting background, with a reflective coating on the numbers for easy visibility at night.
- 5) Prune any bushes, tree limbs or other growth that has covered your house numbers near your home and mailbox.
- 6) On your mailbox the house number should be placed on both sides of the mailbox.
- 7) If several mailboxes are together at the end of a long driveway due to several residences at that location, place a post near your residence with the house number.

Remember, these are only a few recommendations for first responders to easily locate your residence in an EMERGENCY. If you have any questions regarding where to place your house numbers, please contact the Tuscaloosa County Addressing Department at (205) 710-6775.

